



Job Opening: Food Systems Events Intern

Location: Denver, Colorado

Type: Internship (April – mid-September)

Hours per week vary depending on availability; Preferably 10-15 hours per week beginning in late-April, and increasing up to 30 hours per week in the Summer

Project Overview

Bio-Logical Capital is a land advisory, development, and conservation company. We work with investors and landowners to design, build, conserve and manage diverse land-based projects in urban and rural environments that promote regenerative agriculture, ecological restoration and conservation. In the Spring of 2019, we partnered with our sister company, Urban Villages, to design and build Larimer Uprooted – a raised bed, soil-based rooftop farm that sits on top of the Larimer Square Parking Garage in the heart of downtown Denver.

Our goals for this project are to:

- Produce food and ecosystem services while learning and sharing best growing practices to inspire others to create their own urban agriculture projects
- Create a community gathering space where people can connect to the surrounding flora in the heart of the city
- Educate and inspire others to learn about where their food comes from and how they can participate in the local Denver food system

Larimer Uprooted includes 4,000 sq ft of production space that hosts a diverse mix of fruits, vegetables, herbs, and native annual and perennial plant species. Interspersed among these production beds are murals, garden beds for education, and tables for community members to sit and convene. Throughout the growing season, we use these gathering spaces to facilitate workshops, farm to table dinners, host school groups and offer other community events.

Position Overview

We're seeking an energetic, motivated and organized Intern to help us activate Larimer Uprooted through the planning and execution of a variety of education and community gathering events during this next growing season. One of the primary events that this position will help plan is the opening event of the Slow Food Nations festival, taking place September 10th – 13th. In addition, this individual will plan a variety of other events that will take place on Larimer Uprooted throughout the Slow Food Nations festival in coordination with Slow Food Denver. Beyond event planning, this individual will also provide support to the Farm Manager by performing various farming tasks as needed.

This is a great opportunity for a student or individual who is interested in growing their knowledge in urban agricultural production, local food systems and community engagement, and who seeks to strengthen the connections between producers, growers, consumers and the many stakeholders in-between that make up our dynamic food system here in Colorado. This position will coordinate closely

with and be supported by our entire team and will report directly to Bio-Logical Capital's Larimer Uprooted Project Lead, Kristen Moree.

Primary Responsibilities:

- Larimer Uprooted Community Engagement & Education (65%)
 - Design, curate and plan 3-4 events on Larimer Uprooted that gather various food and agriculture stakeholders, growers and community members in different formats. Examples of events include roundtable discussions, happy hours, panels, workshops, etc.
 - Oversee the execution of each event, including tasks such as sourcing and setting up chairs, tables and other event equipment, coordinating food and drink catering, reaching out to potential speakers, sending out invitations to all partners and participants, and other details related to event facilitation
 - Support the promotion of events and general storytelling through managing Larimer Uprooted social media channels
 - Manage the intake of all event and education inquiries received through the farm from groups interested in using the space
 - Lead the coordination of hosting various schools and educational groups on the farm, such as local elementary, middle and high schools, colleges and universities, and other educational support organizations and/or volunteers
 - Work with Bio-Logical Capital and the Farm Manager to develop simple educational programming for hosting school field trips
 - Establish and grow relationships with various educational groups to engage in Larimer Uprooted in the future
- Slow Food Nations (25%)
 - Coordinate with the Slow Food Denver team to help plan and execute the Slow Food Nations Opening Event taking place September 10th
 - Support the coordination and logistics of hosting various other Slow Food Nations events on Larimer Uprooted during the festival, taking place September 11th – 13th
 - Provide support to Bio-Logical Capital team on all correspondence and communication with Slow Food Denver leading up to the festival and opening event
 - Support other aspects of the Slow Food Nations festival planning as needed

Secondary Responsibilities:

- Farm Operations (10%)
 - Support Farm Manager on an as-needed basis with various farm management tasks such as planting, watering, weeding, harvesting, etc.
 - Support the Bio-Logical Capital team and Farm Manager with distributing the produce grown on the farm to various groups, organizations and restaurants
 - Assist with hosting farm tours, as-needed

Candidate Qualifications

- 0-2 years of experience in event planning, community organizing and/or education; Experience in or knowledge of agriculture, food systems, and/or urban sustainability a plus
- Demonstrated interest in urban agriculture, food access and/or community development
- Excellent interpersonal, communication and organizational skills

- Loves working with people and feels comfortable interacting with a broad range of community members, stakeholders, and team members
- Ability to balance competing and changing priorities, meet deadlines and execute under tight timelines
- A strong facilitator and communicator
- Enjoys taking initiative and has a knack for managing logistics and other important details of events
- Creative and innovative thinker and problem-solver
- Flexible schedule with the availability to work on Saturdays, nights and some full weekends depending on event schedules
- Available to work during the Slow Food Nations Festival September 10th – 13th
- Excellent verbal and written communication skills
- Previous experience with Gmail, Google Calendar, and Microsoft office suite – Excel, Word, Powerpoint
- Proven record of success in a highly collaborative and dynamic work environment

Salary & Benefits

\$13 per hour

Instructions to Apply

To be considered for the position, please submit the following materials to Kristen Moree, kmoree@biologicalcapital.com, with “Food Systems and Urban Agriculture Events Intern” in the subject line:

- Resume
- Cover letter
- Two references

Deadline to apply is **March 15th, 2020**. Applications will be considered on a rolling basis.

For more information on Larimer Uprooted, please visit <https://www.larimersquare.com/larimer-uprooted/>. For more information on our company, please visit www.biologicalcapital.com.